

LITTLE RIVER INN

POSITION DESCRIPTION

Position Title: Greens Keeper

Department: Greens

FLSA Status: Non Exempt Reports **to:** Golf Course Superintendent **Revised:** 4/9/21

Position Summary:

Under supervision, the Greens Keeper works on the diverse range of activities involved in golf course maintenance including but not limited to construction, irrigation, and fertilizing. Operates golf course equipment including mowing machines.

Principle Job Duties:

1. Operates powered equipment used in mowing greens and fairways as well as carts transporting personnel and equipment.
2. Waters/grades sods and seeded turf areas as directed.
3. May assist in application of herbicides and pesticides under supervision of the Superintendent.
4. Maintain ball washers, sand traps, cart paths, bridges, fences, and other golf course facilities.
5. Change cups and tee markers.
6. Assist in construction of new turf areas and golf course features as required.
7. Maintain trees, shrubs, flowers and other non turf areas.

Job Skills and requirements:

1. 1 to 2 years landscape or greens keeper experience
2. Ability to safely and efficiently operate trucks, carts, and mowers.
3. Ability to follow oral and written instructions.
4. Knowledge of the use and handling of fertilizers and pesticides desirable.
5. Familiar with hand tools and maintenance methods.
6. Able to work well in a team setting.
7. Current California Drivers License and clean DMV required.

Physical Requirements:

See Attached

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PHYSICAL/ENVIRONMENTAL JOB REQUIREMENT LIST

Job Title: Greens Keeper		Hrs. Worked Per Shift 8 hours		Hrs Worked per Week 40 hours				
Description of duties: Maintains Inn Golf Course. Operates powered mowers and other equipment. Participates in application of various fertilizers and herbicides. Landscapes any and all areas of the golf course and participates in construction activities.								
Activity	Never (0 hrs)	Occasionally <3hrs	Frequently 3 to 6hrs	Constantly 6 to 8 hrs				
Standing			X					
Sitting		X						
Walking			X					
Bending at waist		X						
Squatting		X						
Climbing		X						
Kneeling		X						
Crawling		X						
Twisting at Waist		X						
Hand use grasping		X						
Reaching above shoulder		X						
Pushing/Pulling		X						
Lifting Requirements			Carrying Requirements					
Lbs	0 hrs	0to3 hrs	3-6 hrs	6 to 8 hrs	0 hrs	0 to 3 hrs	3 to 6 hrs	6 to 8 hrs
0-10 lbs			X				X	
11-25 lbs			X			X		
26-50 lbs		X				X		
51 –75 lbs		X			X			
75-100 lbs	X				X			
Environmental Factors								
Factor or Task		Yes	No	Describe				
Driving Cars or other equipment		X		Operates Inn vehicles and equipment				
Walking on uneven ground		X		Paved pathways and steep hills				
Climbing Stairs			X					
Exposure to excessive noise		X		Machinery and equipment noise in excess of 90 dba				
Exposure to Temp extremes			X					
Exposure to dust, gas, chemicals or substances		X		Exposure to toxic chemicals including solvents, oils, herbicides and pesticides.				
Use of Special protective equipment		X		Respirators, gloves, hard hats, face shields, ear protection				
Comments:								
Signature: _____				Date: _____				